

3. I understand that it is my responsibility to maintain in my records all documents bearing my original signature that are filed using my password, and all documents bearing the original signature of any signer on whose behalf I file the documents using my password, for a period of **five years** after the case or proceeding in which the documents have been filed has been closed.
4. I understand that it is my responsibility to protect and secure the confidentiality of my password and that if I allow my password to be used by anyone other than myself that I do so at my own risk. If I believe that my password has been compromised, it is my responsibility to notify the court immediately.
5. This registration constitutes a waiver of conventional paper of a notice and a request in writing that, instead of notice by mail, notice is sent to me by electronic transmission through the court's CM/ECF system. This also constitutes my consent to accept service of all documents, except a summons and complaint, by e-mail through the CM/ECF system. I will maintain an active e-mail account with correct account information in my ECF User account.
6. If registering as a Full Participant User, I understand that a credit card is to be used for the payment of fees when filing electronically and that the Clerk of the Court reserves the right to deny access to CM/ECF if fees are not paid in a timely manner.
7. If registering as a Limited Use Participant – Creditor (non-attorney), I understand I will not receive receipt of notices of electronic filings.
8. I am currently filing electronically in the Bankruptcy district of _____ and therefore waive attending CM/ECF training in order to receive my login/password. I understand that it is my responsibility to learn and use any and all updates to the electronic case filing procedures.
9. I am an attorney admitted to practice in the Western District of Michigan. Date of Admission (if admitted pro hac vice, please include Bankruptcy case number): _____
(applies to attorneys only).
10. In accordance with 28 U.S.C. §1746, I declare under the penalty of perjury that the foregoing information is true and correct.

Executed on: _____

Applicant's Signature

Please return original to:

U. S. Bankruptcy Court
Attn: CM/ECF Project Team
One Division NW, RM 200
Grand Rapids, MI 49503

FOR COURT USE ONLY:

Date received: _____

Date access assigned: _____

Prid #: _____

08/09