

LOCAL RULE 2002
Noticing

(a) *General Rule* - Except as noted in subsections (b) and (c) below, notices, orders, and other documents will be served by the parties who prepared them, or if prepared by the Court, they will be served by the party for whom they are prepared.

(b) *Exceptions to the General Rule* - The Clerk will serve:

(1) 341 meeting notices in chapter 7, 9 and 11 cases. The chapter 12 and 13 standing trustees shall serve such notices for those cases to which they are assigned, unless they elect in writing to allow the Clerk to serve the notices;

(2) All notices of possible dividends and discharge. Also, the Clerk will serve notices of abandonment in no asset cases or if the trustee has reason to believe that the debtor is using uninsured assets. Abandonment notices will be served to the persons and addresses indicated by the trustee;

(3) Notices or orders which are required to be served on all creditors by the Office of the United States Trustee. This includes notices of final accounting and orders of distribution; and,

(4) Notices of sale sent to the Buyers' List maintained by the Clerk.

(c) *Emergencies or Indigence* - A Judge, the Clerk or designated representative may permit any notice, order or other document to be served by the Clerk because:

(1) The hearing or order must be handled on an expedited basis and the Clerk can serve the parties more quickly than the otherwise designated party; or

(2) The party having the burden of service is indigent and has no funds to serve a required document.

(d) *Private Mailing Services* - The Clerk maintains a list of agencies which will provide mailing services for bankruptcy clients. The Clerk will work with such agencies to coordinate service of notices and orders to meet the requirements of the parties and the Court.

(e) *Noticing Charges* - A charge of \$.50 per page will be assessed for copying notices, orders, or other documents which are served by the Clerk or required by Local Rule.

(f) *Chapter 12 and 13 Noticing Fees* - Chapter 12 and 13 standing trustees are authorized to charge against chapter 12 and chapter 13 estates a fee per notice in an amount determined by general order of the Court, as an administrative expense. The monies so collected shall not be calculated as part of the combined percentage fee which is permitted by 11 U.S.C. Section 330 as limited by the United States Trustee.