FBA
BANKRUPTCY STEERING COMMITTEE
PRESENTS
BANKRUPTCY BOOT CAMP

FRIDAY, MAY 11, 2018
8:30 – 5:00
GVSU EBERHARD CENTER

DESIGNED FOR ATTORNEYS NEWER TO BANKRUPTCY PRACTICE OR THOSE LOOKING TO BRUSH UP THEIR SKILLS. COVERING CLIENT INTAKE, PREPARATION OF SCHEDULES, PREPARATION OF A CHAPTER 13 PLAN, MANAGING CLIENT EXPECTATIONS, WRITTEN AND ORAL ADVOCACY AND MORE! SPEAKERS INCLUDE BANKRUPTCY JUDGES FOR THE WESTERN DISTRICT OF MICHIGAN. (Attendee list will be provided to the Court for consideration in tracking continuing legal education.)

COST: $100 FOR FBA MEMBERS
$150 FOR NON-MEMBERS

LUNCH INCLUDED

REGISTER NOW - SPACE IS LIMITED
(SEE ATTACHED TO REGISTER)

REGISTRATION – BANKRUPTCY BOOT CAMP 2018
REGISTRATION DEADLINE: APRIL 30, 2018

NAME: ____ PHONE: ______________

ADDRESS: ____

CITY:____ ZIP____________________

EMAIL: _____________________________ YRS BANKRUPTCY PRACTICE: _____

Are you a member of the FBA? _________

What percentage of your practice is bankruptcy? _________

Payment: □ **$100 (I am a member of the FBA)**

□ **$150 (I am not a member of the FBA**

Note: You can become a member of the FBA by going to www.westmichiganfederalbar.org/pay/ The membership fee is $50.

MAIL THIS FORM AND YOUR PAYMENT IN THE FORM OF A CHECK OR MONEY ORDER MADE PAYABLE TO THE "FBA" to:

Michelle Wilson
U.S. Trustee's Office
125 Ottawa Ave. NW, Suite 200R
Grand Rapids, MI 49503

***YOUR CHECK SHOULD BE MADE OUT TO THE "FBA"

***THE REGISTRATION DEADLINE IS APRIL 30 (TAX DAY)!

Questions? Call or email Michelle Wilson, 616-456-2002 x. 119, michelle.m.wilson@usdoj.gov.

The Eberhard Center is located on the Robert C. Pew Grand Rapids Campus of Grand Valley State University at 301 W. Fulton St., Grand Rapids, MI 49504. Parking is available on the South side of Fulton St.

Attendance is reported to the bankruptcy judges for consideration in tracking continuing legal education.

BANKRUPTCY BOOT CAMP 2018 AGENDA

8:30 – 8:35 **Welcome and Opening Remarks**

8:35 – 10:00 **Chapter 13 Plans –**
Where do I begin? Can my clients formulate a feasible, confirmable plan? What is the applicable commitment period? How do I calculate plan payments? How do I strip a lien? Will my client need to devote their tax refunds to the plan? What are the standards for confirmation? How do I amend a plan? What is a step plan? What is a hardship discharge?

10:00 – 10:15 **Break**

10:15 – 11:45 **Client Intake & Managing Client Expectations –**
Does this client need to file bankruptcy? What chapter is appropriate? What are best practices for intake interviews and questionnaires? What is appropriate to delegate to paralegals? What documents do you need from your client? How do you manage client expectations and employ self-protecting strategies? Your time is worth something, so what should you charge? What will a Chapter 7 do for me? What about my student loans? What about my IRS debt? What about the loan from my Grandma that I paid back before I filed? What do you mean I have to be in Chapter 13 for 5 years? What do you mean the Chapter 13 trustee gets my tax refunds? Why does the Chapter 7 trustee want to know when my mother died and want the trust documents? What questions will the trustee ask at my meeting of creditors? Documentation of advice to the client; duty to disclose; penalty for nondisclosure.

11:45 – 12:45 **Lunch (provided)**

12:45 – 1:30 **Small Group Breakout – Everything you want to know but were afraid to ask!**

1:30 – 2:30 **Preparation of Schedules**
Preparation of Schedules and the Statement of Financial Affairs; Appropriate exemption planning; Determining what constitutes property of the estate; Identifying potential Chapter 5 recoveries; Avoiding client surprise; Valuation of real and personal property; Disclosure of non-tangible assets such as a judgment or cause of action; attorney obligations under Section 707(b)(4) and Rule 9011.

2:30 – 2:45 **Break**

2:45 – 3:45 **Written Advocacy**

3:45 – 4:45 **Oral Advocacy**

4:45 – 5:00 **Q & A and Wrap Up**