



**The United States Bankruptcy Court
for the Western District of Michigan**

**Notice Re: Special Accommodations Relating to COVID-19 Concerns
for Chief Judge Dales's
Motion Day in Lansing, Michigan on March 26, 2020**

In response to the current health concerns about COVID-19 and guidance from public health authorities, Chief Judge Dales encourages all litigants to participate in the March 26, 2020 Lansing Motion Day by telephone using his designated toll-free conference line. Although the courtroom will be open to the public and for parties who intend to appear in person, the court strongly encourages all parties to participate by telephone, in accordance with the following procedures. Please do not use a cell phone unless it is reliable.

In addition, the court and the chapter 13 trustee will liberally adjourn hearings to accommodate concerns about public health and individual needs associated with COVID-19. The court assumes other panel trustees and other members of the bar will be similarly flexible about scheduling. Parties seeking adjournment of a matter should first contact their trustees or opposing parties to request adjournment. A litigant may request adjournment by calling Kathy Trapp at (616) 456-2905 after consulting (or attempting to consult) with others who would be affected by the adjournment. Near the close of business on the day before motion day, the court will post on its website (under the calendar tab) a PDF calendar showing matters that have been adjourned or withdrawn or for which no appearance is required.

PHONE HEARING INSTRUCTIONS

- **Refrain from using cellular phones unless the connection is clear and reliable**
- **Call (888) 273-3658 and reference Access Code 5199125# at least 5 minutes before your hearing**
- **When your matter is called, Press *6 to unmute your line**
- **When your matter is finished, Press *6 to mute your line while waiting for another hearing, or hang-up to disconnect**

SCOTT W. DALES
Chief Judge

MICHELLE M. WILSON
Clerk of Court

Dated: March 17, 2020