

Query

This feature allows access to case information, document images, attorney information, deadline and hearing information and much more.

Finding a Case Number/Case Information with Debtors Last Name:

- STEP 1** Click on the Query hypertext link on the Main Menu.
- STEP 2** Search by Last/Business Name, SSN/ITIN, or Tax ID/EIN
- STEP 3** Click on Run Query button
- STEP 4** Select the appropriate party from the list of parties provided

Note: This will bring you to the Query Screen specific to the case you have selected.

Selecting the Query that best suits your needs:

Alias - Lists all parties in a case with aliases.

Associated Cases - Lists all cases associated with the case number you have queried.

Attorneys - Lists all attorneys who have appeared in the case.

Case Summary - Highlights all pending activities/deadlines in the case, one month at a time.

Creditor (Not a Mailing Matrix) - Provides a list of selected creditor types

Deadline/Schedule - Shows all pending, due, set, terminated and satisfied deadlines for the case.

Docket Report - Displays the formatted docket sheet with links to documents.

Filers - Shows all of the parties in the case that have filed documents.

History/Documents - Shows the events that were docketed with Filed and Entered dates.

Judge – lists the history of Judges on the case

Motions Report – Shows all Motions filed in this case (Note: it's not necessary to add any search criteria, simply click **Run Report**).

Notice of Bankruptcy Case Filing - Printable document for notification of bankruptcy case filing.

Party - Provides a listing of all of the parties to a case.

Related Transactions - Provides a listing of all docket transactions and the previous/subsequent actions to which they relate.

Status - Shows the current case status.

Trustee - Shows the Trustee assigned to the case.

View Document – pulls up a box to enter a Document number to view in the case.

Filing Fee – lists the payments for the filing fee along with the balance due.

Claims Register – pulls up the complete claims register for the case, if any were filed.

List of Creditors – pulls up a PDF file of the current matrix in the case.