



Employment Opportunity (2022-01)

LAW CLERK

Full-time Term Appointment – Grand Rapids, Michigan*

The United States Bankruptcy Court for the Western District of Michigan is accepting employment applications for a full-time term law clerk position available with the Bankruptcy Judge in Grand Rapids. Occasional remote telework may be available for the appropriate candidate. This appointment is limited to a single year, with an optional renewal for a second year with the Bankruptcy Judge’s approval.

To meet the minimum qualification requirements, an applicant must be a law school graduate (or be certified as having completed all law school requirements and merely awaiting conferment of degree); and have demonstrated one or more of the following accomplishments or proficiencies:

- Standing within the upper quarter of the law school class from a school on the approved list of either the American Bar Association or the Association of American Law Schools;
- Demonstrated proficiency in written expression;
- Experience on the editorial board of a law review of such a school; or
- Demonstrated proficiency in legal studies, which in the opinion of the judge, is the equivalent of one of the above. Some examples of criteria which may be considered as equivalent include:
 - Publication of a noteworthy article in a law school student publication or other scholarly publication;
 - Special high-level honors for academic excellence in law school such as election to the Order of the Coif;
 - Winning of a moot court competition or membership on a moot court team that represents the law school in competition with other law schools;
 - Participation in the legal aid or other law school clinical program sanctioned by the law school;*
 - Summer experience as a law clerk to a state or local judge or law clerk experience on a continuing basis in a private firm while attending school.*

*Participation must not have included earned academic credit.

Starting Salary Range Federal Judiciary Grade Level	Years of Full-Time Legal Work Experience** Required	Bar*** Membership Required?
JSP 11 (begins at \$66,214 per annum)	0	NO
JSP 12 (begins at \$79,363 per annum)	1	YES
JSP 13 (begins at \$94,373 per annum)	2	YES

**Legal work experience is progressively responsible experience in the practice of law, legal research, legal administration, or equivalent experience received after graduation from law school. Major or substantial legal activities while on military duty may be credited on a month-for-month basis whether before or after graduation, but not to exceed one year if before graduation from law school.

***Must be a member in good standing of the bar of a territorial, state, or federal court of general jurisdiction.

Applicants must be U.S. citizens or lawful permanent residents seeking citizenship. Appointment will be considered provisional pending the successful completion of an FBI background check. Employees of the Federal Judiciary are required to adhere to the Code of Conduct for Judiciary Employees, which is available to applicants upon request.

There is a lifetime limit of four cumulative years of term clerkship service with the United States Courts.

To apply, download the *Application for Judicial Branch Employment* from <https://www.miwb.uscourts.gov/employment-opportunities>. E-mail the completed application with a resume, writing sample (applicant’s own work, not collaborative work) and law school transcript **by August 15, 2022**, to MIWB_HR@miwb.uscourts.gov (please include the title of the position in the subject line).