

UNITED STATES BANKRUPTCY COURT  
FOR THE WESTERN DISTRICT OF MICHIGAN

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In re:

Administrative Order No. 2026-2

PROCEDURES FOR ACCESS TO AND  
MANAGEMENT OF SEALED DOCUMENTS.

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**WHEREAS** a recent escalation in cyberattacks on the CM/ECF systems of federal courts requires the implementation of new procedures for the storage and management of sealed documents:

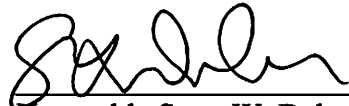
**NOW THEREFORE, IT IS HEREBY ORDERED** that, effective on the date of this order and until such time as the Court orders otherwise,

1. Electronic Access to Sealed Documents. Sealed documents will continue to be filed under existing procedures set forth in Local Bankruptcy Rule (LBR) 9037-4. Sealed documents filed pursuant to LBR 9037-4 will not be uploaded to CM/ECF absent a court order directing the Clerk to upload the documents. Any sealed document ordered to be uploaded to CM/ECF will no longer be accessible or viewable by electronic means.
2. Service of Sealed Documents Filed in CM/ECF. Because sealed documents filed in CM/ECF are no longer accessible or viewable electronically, service of those documents can no longer be accomplished through CM/ECF or the Bankruptcy Noticing Center (BNC). Parties must serve sealed documents by other appropriate means as provided by the Federal Rules of Bankruptcy Procedure. The Court will serve sealed documents in paper by U.S. mail.

3. Additional Copies of Sealed Documents. A party with the right to access a sealed document in a case who requires a copy of the sealed document must contact the Clerk's office to request a paper copy. Applicable copy fees will apply.
4. Highly Sensitive Documents (HSDs). Sealed documents designated as HSDs will continue to be subject to the Court's HSD procedures. *See* Administrative Order 2024-2.
5. Questions about Sealed Document Procedures. Any questions about the filing of or access to sealed documents should be directed to the Clerk's office at 616-456-2693.

**IT IS SO ORDERED.**

Dated: *April 16, 2026*

  
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Honorable Scott W. Dales  
Chief Judge